SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held at the **St Andrews Church Hall** on **Monday 12th October 2026** commencing at 7.15 pm

PRESENT: Councillors: Martin Cross
Cedric Calmeyer
Alan Kalbfell (part)
Aidan Squire
Steven Leedham

In attendance: Clerk, City Cllr Julia Jeapes

ACTION

011026 Apologies for absence – Cllr's Chaplin, Dansey and Nicholls

021026 Declarations of interest (including pecuniary) – None declared

031026 The Minutes of the Meeting held on Monday, 14th September 2026 were approved. Cllr Cross then signed the minutes at the meeting.

041026 Public participation session. None present

051026 City Cllr's update City Cllr Julea Jeapes advised the meeting that: There have been I.T. issues with the CCC planning portal. This has prevented the public from being able to add their comments. Furthermore, it has been very difficult to download plans. This is being addressed, but it might not be a quick fix. From 31st October, there will be a greater delegation of powers to planning officers. The Sporhams Road hedge growth will be chased up. The recent sewage concerns re the River Chelmer might have been caused by faulty I.T. issues, as opposed to actual discharges.

Cllr Alan Kalbfell joined the meeting.

061026 Clerk's Report. Still waiting for the draft of the new lease. Clerk to instigate a meeting between the S&P rep and the P.C. Discussions to include the value of the land. The vegetation cut back needed on the church pathway and Gablesfield corner hedge is on the Heighway Rangers to do list. Currently, they are very busy. See minutes below for allotment boundary update — Clerk

071026 Finance

(a) The following payments were tabled and approved.

sub total employee costs	£1,221.02
Talk Talk	£32.00
Wallace Arboriculture	£2,100.00
Microsoft	£84.99

(b) The budget to Sept 2026 was presented. No comments received.

(c) Clerk to transfer £7k to the savings account to leave c.£20k in the normal bank account. This anticipates the impending £6k (incl. VAT) costs for the Hammonds Farm expert's report — Clerk

081026 Planning:

Joint Committee for Hammonds Farm – Minutes of these meetings can be found by clicking on the following link: Council Agendas/Minutes - Little Baddow Parish Council There will be a three week hearing starting 9th November where CCC's Local Plan will be challenged.

Columba Park As the planning process is almost complete, then this to be taken off future agenda items.

26/01244/FUL 2,The Brambles, Mayes Lane. Single storey rear extension with flat roof. This has now been withdrawn.

26/01076/REM Land North Of Sandon Lodge, Woodhill Road. Application for reserved matters of appearance, landscaping, layout and scale relating to APP/W1525/W/25/3368272 / LPA Ref 24/01768/OUT (Outline planning application for a commercial development of up to 46,605sqm of mixed employment, logistics, storage and distribution uses (use classes E(g)(iii), B2, B8) supporting associated development, infrastructure and landscaping. Appearance, landscaping, scale and layout reserved. Access being sought). Await Cllr Cross's comments — Cllr Cross

26/01252/FUL Rosewood, Southend Road. Retrospective application for an extension to existing domestic annexe. Await Cllr Cross's comments — Cllr Cross

26/01340/PIP Land At Tall Oaks, Mayes Lane. Permission in principle for the construction of a single residential dwelling alongside associated development. Await Cllr Cross's comments — Cllr Cross

091026 Current Issues.

(a) Maintenance – The top of Hall Lane pot hole repair by ECC Highways is still outstanding. One of the trees on Lower Green is dying. Clerk to alert the park authorities. Also to see whether it can be replaced. Cllr Calmeyer reported that one of our bus shelters has been repainted. — Clerk

(b) Conservation and sustainability – No update.

(c) Allotments –Clerk to write to prospective plot holder informing them that they can take over the vacated plot. This was caused by the previous holder not cultivating his plot. — Clerk

(d) Sports Club – Meeting expressed concern that the new managers of the club are proving hard to contact.

(e) Village Hall – Nothing new for the P.C.

(f) PCC – They are looking for a defibrillator for the church but without much luck.

(g) Recent activity at bottom of Hall Lane – CCC are still looking into the issue of fly tipping. Future meeting to discuss the cost, and erection, of a fence delineating the site.

(h) P.C. office planning extension. – Clerk to apply for a further five years. — Clerk

(i) Sandon Scout Group grant request – Meeting agreed to their grant request of £967.50. This is to subsidise their hall charges for the year.

(j) Chelmsford Ass. of Local Councils – Cllrs Cross and Calmeyer to attend their AGM 21st Oct.

(k) HGURC – Meeting noted that the church is temporarily closed until the recent cracking issue can be investigated. This may result in December's P.C. meeting having to be switched to St Andrews Church Hall

(l) Social Media, Virtual Meetings, and Complaints Process. – These policies were reviewed and agreed. Clerk to post on website — Clerk

101026 Correspondence received and action required – There was no interest in attending the Saffron Trail meeting as the proposed path was not sufficiently close enough to the parish. Meeting noted the request by the St Andrews Christmas Fayre committee for use of the car park 21st Nov from 12:00 to 15:00

111026 Items for future agendas – allotment fencing

121026 Items for future Topics – Report on the summer festival and resident's donation to a park bench for the green — Cllr Leedham

Meeting closed at 08:58 p.m.

The next monthly meeting will be held Monday 9th November 2026 at St Andrews Church Hall starting at 7.15pm.