SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held at the **St Andrews Church Hall** on **Monday 9th November 2026** commencing at 19.15

PRESENT: Councillors: Martin Cross
Cedric Calmeyer
Darren Chaplin
Aidan Squire
Steven Leedham
Gary Nicholls

In attendance: Clerk, City Cllr Julia Jeapes

ACTION

011126 Apologies for absence – Cllr's Kalbfell and Dansey.

021126 Declarations of interest (including pecuniary) – None declared

031126 The Minutes of the Meeting held on Monday, 12th October 2026 were approved. Cllr Cross then signed the minutes at the meeting.

041126 Public participation session. None present

051126 City Cllr's update City Cllr Julea Jeapes advised the meeting that:
The I.T. issues with the CCC planning portal is still being investigated.
The local government reorganisation is now with central government to decide the way forward.
Local elections will still be taking place next May.

061126 Clerk's Report. Still waiting for the draft of the new lease. Cllr Calmeyer will contact the S&P rep. Clerk to chase Highway Rangers re the vegetation cut back needed on the church pathway and Gablesfield corner hedge. Currently, they are very busy. — Clerk

071126 Finance

(a) The following payments were tabled and approved.

sub total employee costs	£1,114.76
Talk Talk	£36.29
Wallace Arboriculture	£1,860.00
Poundland	£3.00
Planning Portal	£403.00
1st Sandon Scout Group	£967.50

(b) The budget to Oct 2026 was presented. No comments received.

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081126 Planning:

Joint Committee for Hammonds Farm – Minutes of these meetings can be found by clicking on the following link: Council Agendas/Minutes - Little Baddow Parish Council Next Hammonds Farm meeting is 20th Nov. There will be a three week hearing starting 10th November where CCC's Local Plan will be challenged. Cllr Jeapes to email through the expected daily timetable of events. There will be no findings until early in the New Year.

26/01340/PIP Land At Tall Oaks, Mayes Lane. Permission in principle for the construction of a single residential dwelling alongside associated development.

26/05194/TPO Two Oaks, Ladywell Lane. T2 oak - 1.5 - 2 m crown reduction to suitable pruning points to provide 1.5 m clearance from the dwelling. Remove epicormic growth from the main stem up to the crown break. Reason: to maintain suitable clearance of the building whilst retaining a balanced and natural crown form. T4 oak - 1 - 1.5 m crown reduction to suitable pruning points. Reason: To manage the trees at an appropriate size for its location while retaining its natural form and amenity value. No observations

26/00837/OUT Field Rear Of Telephone Exchange, Church Street, Great Baddow. Outline planning application (all matters reserved, except for access) for a phased development of up to 45 dwellings (including affordable housing), public open space, landscaping, sustainable drainage infrastructure and all other associated infrastructure. Clerk to chase Gt Baddow Clerk for more information. — Clerk

26/05687/CAT Oakwood House, Woodhill Road. Holly - Fell. Reason: Causing interference.

26/05701/CAT Three Firs, Woodhill Road. Holly - Fell. Reason: Close proximity to Oakwood House and interfering with power lines.

26/01382/FUL Land North Of Hilltops, Southend Road. Construction of two dwellings and garages. Formation of new access. Await Cllr Cross's comments — Cllr Cross

091126 Current Issues.

(a) Maintenance – The top of Hall Lane pot hole repair by ECC Highways is still outstanding. Clerk to contact ECC Cllr for an update. The Xmas tree is planned to be erected 5th Dec. Volunteers are needed to help. Cllr Leedham to check on the speed camera non-display on East Hanningfield Road. — Cllr Calmeyer, Cllr Leedham

(b) Conservation and sustainability – No update.

(c) Allotments –Clerk and Cllr Calmeyer are trying to resolve the issue surrounding plot 7. Clerk to update spreadsheet showing amounts spent on the allotment site prior to further discussions at next month's meeting. — Clerk

(d) Sports Club – Cllr Chaplin is trying to arrange a meeting with the new chairman. The Community Hall trustees met last Thursday. — Cllr Chaplin

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(e) Village Hall – Nothing new for the P.C.	
(f) PCC – Next meeting 12th Nov.	
(g) Recent activity at bottom of Hall Lane – Further discussions needed on the fence needed to delineate the site. The current spoil heap could be re-arranged as opposed to taken off site.	Cllr Calmeyer
(h) Chelmsford Ass. of Local Councils – Meeting to note sub for next year of £50.	
(i) Winter Topics- Cllr Leedham to supply articles on the Fun Day as well as the memorial bench. Cllr Cross to provide chairman's report and the highlights of the year. Other articles could be the Xmas tree, church services, and HGRC update. Articles should be with clerk 13th Nov.	Cllr Leedham Cllr Cross Clerk
(j) Lone worker protection – Clerk to investigate what is out there	Clerk
(k) P.C. office planning extension. – Clerk to go ahead and apply for a further five years at a cost of £403 + VAT.	Clerk
101126 Correspondence received and action required – It will cost c.£1,000 to get our website compliant with WCAG 2.2 AA accessibility standards. Clerk to obtain a formal quote	Clerk
111126 Items for future agendas – Allotment fencing, Website quote. Lone worker protection	
121126 Items for future Topics – See above	
Meeting closed at 21:01	
The next monthly meeting will be held Monday 14th December 2026 at St Andrews Church Hall starting at 7.15pm. This assumes Howe Green Church will still be unavailable	

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