SANDON PARISH COUNCIL

Parish Office
Recreation Ground
Rectory Chase
Sandon
Essex CM2 7SQ
Tel: 01245 477111
parishclerk@sandon-essex-parishcouncil.gov.uk

To all members of the Council

You are hereby summoned to a meeting of Sandon Parish Council to be held at the **St Andrews Church Hall** on **9th November 2026** commencing at **7.15 pm** when the following business is proposed to be transacted.

Ted Munt

Clerk to the Council
4th November 2026

AGENDA

1. To accept apologies for absence.
2. Declaration of interest, including pecuniary, on any items on the agenda
    a. To consider whether any items on the agenda are of a confidential nature and to resolve to exclude public/press for these item(s)
3. To approve the minutes of the meeting held on Monday 14th October 2026. To be signed by the Chair.
4. Public participation section.
5. City Councillor's update - from Cllr Julia Jeapes.
6. Clerk's report – update from the clerk
7. Finance:
    a. Payments to approve – list of payments to be circulated
    b. Budget presentation – Are there any concerns? – All
8. Planning
    a. Applications received – To be circulated.
    b. Determinations made – To be circulated.
    c. Enforcement list – Has been circulated.

    Updates on the following:

    (i) Joint committee for Hammonds Farm – Update from Cllr Cross.

9. Current issues:
    a. Parish maintenance – Cllr Calmeyer to give an update.
    b. Conservation and sustainability – Cllr Chaplin to give an update.
    c. Allotments – Cllr Calmeyer to give an update. Non cultivated plot has been allocated – Clerk Should we chase the outstanding rent? – Clerk. The allotment lease to be reviewed and agreed - All
    d. Sports Club – Cllr Chaplin to give an update.
    e. Village Hall – Cllr Kalbfell to give an update.
    f. PCC – Cllr Calmeyer to give an update.
    g. Recent activity at the bottom of Hall Lane – Cllr Calmeyer
    h. Chelmsford Ass. of Local Councils – Update following meeting 21st Oct. – Cllr Cross
    i. Items for the Winter Topics – what should they be? Need to be with Clerk 13th November – All
    j. Lone worker protection – Discussion on what might be needed – Clerk
    k. Parish office planning renewal – Meeting to note cost of £403.00 (incl VAT) - All

10. Correspondence received and action required.

11. Information: items of report and potential matters for future agendas.

12. Have we discussed anything that could be a subject for the next edition of the Topics?

The next meeting will be held 14th December 2026 at the **Howe Green Reformed Church** (note that this might have to get switched to St Andrews Church Hall**)** starting from 19:15.