Grant Awarding Policy

Agreed 10th May 2023
To be reviewed May 2028

Sandon Parish Council can only award grants using certain legal powers. Where there is no statutory power, the Parish Council may use the General Power of Competence (where adopted). Grants will be considered via the regular monthly Parish Council meetings. Grant applications must meet the grant criteria listed below:

1. Applications must be made on the Application for a Grant form, together with supporting financial information or evidenced projected costings.

2. All applications will be considered on their merits. The Council will not give grants towards running costs or salaries.

3. The purpose for which the grant is made must be in the interest of the Sandon Parish.

4. Groups from outside the Parish can apply for a grant, but must be able to demonstrate direct benefit to the area and the residents of Sandon.

5. The Parish Council will take into account any previous grants made to an organisation or group when considering a new application.

6. The amount of the grant will be at the discretion of the Parish Council.

7. Retrospective applications will not be funded where the expenditure has been made, the project has been carried out, or the event has taken place.

8. Payments for grants will not be paid to individuals.

9. All grant payments will be conditional upon submission of supporting documentation or invoices/receipts detailing costs of expenditure for projects or events for which the funding is being sought. These must be addressed to the Parish Clerk.

10. All grant recipients are required to provide the Parish Council with a brief report, including photographs (if applicable) of how the grant has been utilised, how it has assisted the organisation and what is has achieved. This may appear in The Topics and/or our website.

11. Recognition of the grant from Sandon Parish Council must be made in any publicity material.

12. If the grant is put to purposes other than those for which it was awarded without the prior approval of the Parish Council, the recipient organisation will be required to repay the grant to the Parish Council.

How will the application be assessed?

1. How well the grant will meet the needs of the community, providing positive benefit to the inhabitants.

2. How effectively the group will use the grant.

3. Whether the costs are appropriate and realistic.

4. What level of contributions has been, or will be, raised, in addition to the grant.

General

1. Each application will be assessed on its own merits and will be considered along with other applications at the meeting. To ensure as fair a distribution as possible, the Parish Council will take into account the amount and frequency of previous awards.

2. The awards will be made from general reserves.

3. Applications will be considered on a rolling basis.

Conditions of Funding

1. The Parish Council will only give to projects specifically designed to benefit Sandon and its residents.

2. Applications will not be considered from any organisation intending to support any political party or to discriminate on the grounds of race or religion.

3. Only one grant will be considered for an organisation during the year unless there are exceptional circumstances.

4. The Parish Council reserves the right to refuse any grant application which it considers to be inappropriate or against the objectives of the Parish Council.