SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held at the **St Andrews Church Hall** on **Monday 9th March 2026** commencing at 7.15 pm

PRESENT: Councillors: Martin Cross
Cedric Calmeyer
Stephen Leedham
Alan Kalbfell
Darren Chaplin,

In attendance: Clerk, City Cllr Julea Jeapes

ACTION

010326 Apologies for absence – Cllr Gary Nicholls

020326 Declarations of interest (including pecuniary) – None declared

030326 The Minutes of the Meeting held on Monday, 9th February 2026 were approved. Cllr Cross then signed the minutes at the meeting.

040326 Public participation session. None present.

050326 City Cllr's update. City Cllr Julea Jeapes advised the meeting that:
There should be a decision on the local government review end of this month.
She will check to see whether there is any spare CIL or S106 monies left over which could be put towards the Community Centre.
The issue of sewage possibly overspilling from the Trust Care home has re-occurred

060326 Clerk's Report. The S&P rep is still waiting for the Diocese decision re extending the sports ground lease.

070326 Finance

(a) The following payments were tabled and approved.

sub total employee costs	£1,032.36
Talk Talk	£25.14
Dunmow Training	£60.00
Wallace Arboriculture	£591.00
RCCE	£85.80
Microsoft	£1.99

(b) The budget to Feb 2026 was presented. No comments received.

080326 Planning:

25/01570/FUL Land At Tall Oaks, Mayes Lane. Conversion of a rural outbuilding to form a single dwelling with new bike store. Associated access and works. This application is a case where opinions are made by experts for the applicant and it is difficult to read such large documents where sizes are expressed differently. Mistakes between documents are many e.g. where the agent says 2 bed and the plans say 1 bed. Our objection on safety is the access to the highway as there is not 43 metres of splay and 37 metres of splay as the site is not this large and this would affect the neighbouring properties. Sandon Parish Council therefore wishes this build, if approved, be monitored to ensure all safety measures are met especially the 8 per cent slope to the highway as rebuilding the current access does not show this will be done.

24/00181/S73/1 Rosewood, Southend Road. Variation of condition to approved application 24/00181/FUL (Proposed replacement dwelling (Renewal of 20/00591/FUL)) Reduction of maximum ridge height. Condition Number(s): 2 Conditions(s) Removal: A revised design is submitted that will require drawing numbers to be changed Reference to the new drawing numbers for the revised design. No observations

26/00257/FUL 7, Chalklands. Part first floor extension, single storey rear and side extensions. Garage conversion into habitable space and new garage. Alterations to fenestration. No observations

Warehouse Action Group (Jnct 17). – Still awaiting the Inspector's decision following the recent inquiry.

No to Hammonds Farm. The next meeting of the group will be held end of March. They will be discussing what comments they could make about the local plan.

Barratt/David Wilson Homes development. Their application is due in May. There should be a public meeting arranged.

090326 Current Issues.

(a) Maintenance – Cllr Calmeyer reported that the first grass cutting of the year has taken place.

(b) Conservation and sustainability – No update. Meeting noted proposed article about making a pledge in The Spring Topics

(c) Allotments – Meeting agreed the motion of purchasing, and installing, an aluminium sink for £180 + VAT. We now have a vacant plot that clerk will advertise. Clerk to provide a report showing what we have received, and spent, on the allotments over recent years. Clerk

Clerk

(d) Community Centre – Cllr Calmeyer attended a funding course 25th Feb. Note there have been ongoing meetings with Tricolor.

(e) Sports Club – Nothing new to update

(f) Village Hall – Nothing new to update	
(g) PCC – Meeting noted that the tower repairs will commence once the weather improves.	
(h) Spring Topics – Clerk has sent out the first version. There are still gaps to fill. Could we have an article about what the P.C. does? Put in another request for a councillor.	Cllr Cross Cllr Calmeyer Clerk
(i) AGAR assertion 10 – Meeting agreed the new I.T. policy as well as the website accessibility statement. Clerk to post.	Clerk
(j) Vehicle activated signs (VAS) – Meeting agreed to pay a £658 call out charge to attend to the two VAS's that there are in the village. The Woodhill Road one has stopped working. The East Hanningfield Road one might do with some tlc	
(k) Grass cutting contract – Clerk to seek formal quotes and present back to the council.	Clerk
(l) Councilwise subscription – Meeting did not agree to pay the £150 sub for the year.	
(m)Love your Parish day – Cllr Kalbfell to forward on a resident's suggestions	Cllr Kalbfell
(n) P.C. event – Meeting discussed the idea of hiring of a band, and the village hall, on 22nd Aug. Clerk to make a note to "save the day" in the Spring Topics	Clerk
100326 Correspondence received and action required – The ramblers club would like to park for two separate days, Fri 29th and now Sat 30th May. Clerk to check with the village hall and sports club. The Middle Green bin should now be emptied on a regular basis.	Clerk
110326 Items for future agendas – Determining the cost of the P.C. event.	
120326 Items for future Topics – Already discussed.	
Meeting closed at 09:04 p.m.	
The next monthly meeting will be held Monday 13th April 2026 at Howe Green Reformed Church starting at 7.15pm.	