SANDON PARISH COUNCIL

Minutes of the **Parish Council Meeting** held at **St Andrews Church Hall** on **Monday 9th September 2024** commencing at 7.15 pm

PRESENT: Councillors: Martin Cross
Cedric Calmeyer
Gary Nicholls
Alan Kalbfell
Darren Chaplin

In attendance: Clerk. City Cllr Julia Jeapes. One member of the public

ACTION

010924 Apologies for absence – Cllr James Colbeck

020924 Co-option of new councillor – Charlotte Lyons was co-opted onto the council. She duly signed the Declaration of Acceptance of Office.

030924 Declarations of interest (including pecuniary) – None declared.

040924 Public participation session. – no items to discuss

050924 The Minutes of the Meeting held on Monday, 12th August 2024 were approved. Cllr Cross then signed the minutes at the meeting.

060924 Election of Vice Chair. Cllr Charlotte Lyons was voted into this position.

070924 City Cllr update. In line with the new government's diktat**,** Cllr Jeapes reported that CCC is expected to increase the amount of housing that it is planning. Planning issues with The House are on-going. Further city cllr surgeries are planned,14th and 28th Sept. at Howe Green U.R.C. and St Andrews Church Hall respectively.

080924 Clerk's Report. There has been a speculative plan for the current allotment site. Await formal response from CCC planning dept. Cllr Jeapes is still trying to get a response from Essex Highways to the two longstanding LHP requests.

090924 Finance

(a) The following payments were tabled and approved.

sub total employee costs	£980.30
TalkTalk	£26.94
D.W.Maintenance	£1,755.00
HGRC	£1,500.00
Talk to Pheonix	£750.00

A Eng	£4,484.00
Bloom & Wild	£76.00
P Nicholas	£920.00
Grasshopper	£79.50
Post Office	£13.20
D H Smith	£6.99

(b) The budget to end of August was presented without any comments

(c) Cllr Calmeyer will be the second bank authoriser. Clerk to contact Barclays. — Clerk

100924 Planning:

Hammonds Farm. Meeting noted that a K.C. has been appointed and has already visited the site. The £2k grant already agreed by the P.C. will be used to part pay for his invoice. The crowd funding initiative is continuing.

24/01144/FUL. Elrose, Mayes Lane. Retrospective application for the change of use of land from farm to gardens with a greenhouse and concrete hard standing. No observations

24/01191/FUL. 6, Chalklands. Garage conversion with front and rear extension to create additional playroom area, office and utility space. Await Cllr Cross's comments. — Cllr Cross

110924 Current Issues.

(a) Maintenance – Cllr Calmeyer reported that the V. Hall banking has been completed, and the P.C. office painted.

(b) Conservation and sustainability – Cllr Chaplin to set up a working group. Further info to be put in the next Topics and on social media. — Cllr Chaplin

(c) Allotments – There has been non cultivation of a plot. Clerk to write to the plot holder to see if they are still interested. — Clerk

(d) Community Centre – Waiting for the Charities Commission's response to our updated constitution. Once through, Cllr Calmeyer to arrange a meeting with the trustees — Cllr Calmeyer

(e) Sports Club – The rubbish in the corner needs removing. The club is thinking of getting a new container. Planning permission will be needed — Cllr Chaplin

(f) Village Hall – Meeting noted letter from the committee thanking the P.C. for the remedial bank work.

(g) PCC – No update.

(h) The warehouse action group – On hold for the time being.

(i) The new website – Our web designer has met up with selected cllrs and the new website has been presented. Aim is to go live w/c 16th Sept. Cllr photos and biogs are needed. The list of FAQ's need to be decided. Also clarification on the areas of responsibility for each cllr. Meeting agreed to pay $490 for the software needed to make site accessible for blind readers.	All Clerk
(j) Review of the different versions of social media currently being used – Cllr's Chaplin, Lyons, and Calmeyer to meet up to decide future strategy. Could have an article in the next Topics.	Cllr's Lyons, Chaplin & Calmeyer
(k) Update on the .gov.uk website. – All at the meeting now have adopted this new email address. Clerk to check with Cllr Colbeck. Clerk to send Amanda's work around.	Clerk Clerk
(l) Speedwatch future. – Cllr Cross agreed to collect the kit from the office	Cllr Cross
(m) Personnel subcommittee – Cllr's Lyons and Nicholls to be added.	Clerk
(n) Chairman training course – Meeting noted Cllr Cross's participation on this three day training course at a cost of £390 ex VAT	
(o) 20's Plenty for Essex Action Group. – Clerk to send zoom link to Cllr Cross in time for next meeting 17th Sept.	Clerk
120924 Correspondence received and action required – Meeting noted complaint by a resident about fly tipping on pathway at bottom of The Lintons. Clerk to write to property owner.	Clerk
130924 Items for future agendas – None	
140924 Items for future Topics – Conservation group. Cllr roles and new email addresses. Cllr photos. Any Xmas events. New website. All to note articles to be with Clerk by 1st Nov.	All
Meeting closed at 9:17 p.m.	
The next meeting will be held Monday 14th October 2024 at the **Howe Green Reformed Church starting at 7.15pm.**	